

# punctuation ',-().!?!?;

'	<b>apostrophe</b>	Used to indicate possession of something	the boy's book Nicholas' coat
		Used to mark an omission of one or more letters	he's we'll
:	<b>colon</b>	Used to introduce an example or a list	Please send the following items: a passport, two photographs and the correct fee.
,	<b>Comma</b>	Used to separate items in a list or clauses in a sentence (extra information)	The British flag is red, white and blue.  Zinedin Zidane , the best footballer in the world, was bought recently for 55 million pounds!
- ( )	<b>dash or brackets</b>	Used to interrupt a sentence with a phrase that doesn't fit grammatically	My son—he was here a moment ago—would like to meet you.  Buffy the Vampire Slayer (scary stuff!) was on TV last light.
.	<b>full stop</b>	Used at the end of all sentences that are not exclamations or questions They can also be used for abbreviations	I went to the local shop to buy some milk.  Jan. (January) a.m. p.m. etc. H. G. Wells
!	<b>Exclamation mark</b>	Used when a word or sentence has been shouted out or said suddenly	Get lost!
?	<b>question mark</b>	Used after every question	Why is he here? Who invited him?
;	<b>semi colon</b>	Used to separate parts of a sentence which require a more distinct break than a comma but are too closely connected to be broken by a full stop	Homer Simpson is stupid; he thinks milk comes from trees.